



CITY OF MATTAWA

COUNCIL MEETING AGENDA

July 16, 2026

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. **Additions/Approval of Agenda:**

II. **Public Comments:**

III. **Public Hearing: CDBG Grant (Steven Street & Second Street)**

IV. **Consent Agenda/Informational:**

- Minutes- Council Meeting Minutes 07.02.26
- Gray & Osborne Project Summary 7.08.26
- SCJ Alliance Planning Update 07.07.26
- 2026 Claims EFT & Checks Approval #21725-21750 -- \$105,999.03
- 2026 Payroll EFT Approval -- \$9,950.00

V. **Reports:**

Mayor Report

Council Report

Police Department Report

Public Works Department Report

VI. Council, Items for Motion (Old Business):

None.

VII. Council, Items for Motion (New Business):

1. Gray & Osborne, INC. – Proposal & Contract for Professional Engineering Services (2026-2027)
2. Procurement of Kemira PAX-14
3. Public Works Board Applications & Submittals' Approval
4. TIB Grant – Application & Submittal

VIII. Adjournment:

NOTICE IS HEREBY GIVEN that a public hearing will be held by the City of Mattawa City Council at City Hall, 521 Government Road on July 16, 2026 at 5:30 PM.

The hearing will be available via web meeting at the following link:

<https://us06web.zoom.us/j/99612459990>.

CDBG General Purpose Grants are available through an open cycle application process to assist eligible Washington State small cities, towns and counties in carrying out community development projects that principally benefit low- and moderate-income persons. The Washington State CDBG Program receives approximately \$11 million annually from the U.S. Department of Housing and Urban Development (HUD).

The purpose of the public hearing is to review community development and housing needs, inform residents of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG), and receive comments on proposed activities, particularly from lower income residents south of Government Road near Brian Ave S. and 2nd Street.

Up to \$2,000,000 may be available to the City of Mattawa to fund community facility, public facility, infrastructure in support of affordable housing, housing rehabilitation and microenterprise assistance projects that principally benefit low- and moderate-income persons.

An outline of the proposed project will be available for review at Mattawa City Hall, June 29, 2026. Comments may also be submitted in writing to City of Mattawa, 521 Government Road, Mattawa WA 99349 by July 3, 2026.

A Spanish Speaking interpreter will be available. The council chambers are handicap accessible. Additional arrangements to reasonably accommodate special needs will be made upon receiving 24-hour advance notice. Contact Anabel Martinez at 509-932-4037.

POR LA PRESENTE SE NOTIFICA que el Concejo Municipal de la Ciudad de Mattawa llevará a cabo una audiencia pública en el Ayuntamiento (City Hall), ubicado en 521 Government Road, el 16 de julio de 2026 a las 5:30 p.m.

La audiencia estará disponible a través de una reunión virtual en el siguiente enlace:

<https://us06web.zoom.us/j/99612459990>.

Las subvenciones de propósito general del programa CDBG están disponibles mediante un proceso de solicitud de ciclo abierto para ayudar a las ciudades pequeñas, pueblos y condados elegibles del estado de Washington a llevar a cabo proyectos de desarrollo comunitario que beneficien principalmente a personas de ingresos bajos y moderados. El programa CDBG del estado de Washington recibe aproximadamente 11 millones de dólares anuales del Departamento de Vivienda y Desarrollo Urbano de los EE. UU. (HUD, por sus siglas en inglés).

El propósito de la audiencia pública es revisar las necesidades de vivienda y desarrollo comunitario, informar a los residentes sobre la disponibilidad de fondos y los usos elegibles de la Subvención en Bloque para el Desarrollo Comunitario (CDBG) del estado, y recibir comentarios sobre las actividades propuestas, particularmente de los residentes de menores ingresos que viven al sur de Government Road, cerca de Brian Ave S. y 2nd Street.

La Ciudad de Mattawa podría disponer de hasta 2.000.000 de dólares para financiar proyectos de instalaciones comunitarias, instalaciones públicas, infraestructura de apoyo a viviendas asequibles, rehabilitación de viviendas y asistencia a microempresas que beneficien principalmente a personas de ingresos bajos y moderados.

Un resumen del proyecto propuesto estará disponible para su consulta en el Ayuntamiento de Mattawa a partir del 29 de junio de 2026. También se pueden enviar comentarios por escrito a la Ciudad de Mattawa (City of Mattawa), 521 Government Road, Mattawa, WA 99349, antes del 3 de julio de 2026.

Habrà disponible un intérprete de español. La sala de sesiones del concejo cuenta con acceso para personas con discapacidad. Se realizarán arreglos adicionales para atender necesidades especiales de manera razonable si se recibe un aviso con 24 horas de antelación. Comuníquese con Anabel Martinez al 509-932-4037.



City of Mattawa

Steven Street and Second Street Improvements

Project Purpose:

The Steven Street and Second Street Infrastructure Project will construct critical roadway infrastructure and utility connections to stimulate local economic development and expand affordable housing. This project establishes the foundational multi-modal network required to construct a new Catholic Charities low-income housing community, specifically serving the local agricultural workforce and a Port of Warden strategic retail commercial center along Steven Street. Starting at Government Road, capital improvements will deliver a new paved street, safe street lighting, storm drainage systems, and ADA-compliant curb ramps. The new roadway will also serve as an alternative route to Government Road and provide improved access for emergency vehicles and police. Additionally, utility stub-outs will be pre-installed to drastically lower initial barriers to entry for upcoming housing and retail developments, which are projected to include a grocery store, a bank, an auto parts shop, and a restaurant. By integrating continuous sidewalk systems, the completed project will bridge existing mobility gaps and safely connect residents to local schools and the downtown commercial district via active pedestrian and bicycle pathways.

Funding:

A detailed project estimate will be developed during the design phase of the project anticipated to be completed February 2027. At this time, it is estimated that the project will be approximately \$1,989,000 to complete.

Anticipated Schedule Milestones

Public Hearing
CDBG application
Anticipated Start Date

Approximate Timing

July 2, 2026
July 2026
February 2027 – July 2027 (Pending Funding)

Project Objectives: The project will lay the foundational framework (roads, water, and sewer) availability so builders can immediately begin construction on the planned housing and retail areas. Provide the specific infrastructure needed to build dedicated low-income housing for area agricultural and farmworkers. Clear the path for a new commercial hub along Steven Street to bring in a grocery store, bank, and restaurant. Create safe, ADA-compliant pedestrian and bicycle pathways that link these new developments directly to local schools and the downtown business district.

City of Mattawa



Calle Second y Mejoras en la Calle Second

Propósito del Proyecto:

El proyecto de infraestructura de las calles Steven y Second contempla la construcción de infraestructura vial esencial y conexiones de servicios públicos para fomentar el desarrollo económico local y ampliar la oferta de viviendas asequibles. Esta iniciativa establece la red multimodal básica necesaria para crear una nueva comunidad de viviendas para personas de bajos ingresos de Catholic Charities —destinada específicamente a la mano de obra agrícola local— y un centro comercial estratégico del Puerto de Warden a lo largo de la calle Steven. A partir de Government Road, las obras de mejora incluirán una nueva calle pavimentada, alumbrado público seguro, sistemas de drenaje pluvial y rampas en las aceras que cumplen con la normativa ADA. La nueva vía servirá también como ruta alternativa a Government Road y facilitará el acceso de vehículos de emergencia y policiales. Asimismo, se preinstalarán acometidas de servicios públicos para reducir drásticamente las barreras iniciales de los futuros proyectos residenciales y comerciales, entre los que se prevé incluir un supermercado, un banco, una tienda de autopartes y un restaurante. Mediante la integración de sistemas de aceras continuas, el proyecto terminado salvará las brechas de movilidad existentes y conectará de forma segura a los residentes con las escuelas locales y la zona comercial del centro a través de vías adecuadas para peatones y ciclistas.

Fondos:

Se elaborará un presupuesto detallado del proyecto durante la fase de diseño, cuya finalización está prevista para febrero de 2027. Actualmente, se estima que el costo para completar el proyecto será de aproximadamente 1.989.000 dólares.

Hitos del Cronograma Previsto

Audiencia Pública

Aplicación CDBG

Fecha de inicio Prevista

Tiempo Aproximado

Julio 2, 2026

Julio 2026

Febrero 2027 – Julio 2027 (Pendiente Financiamiento)

Objetivos del proyecto: El proyecto establecerá la infraestructura básica (vías, agua y alcantarillado) para que los constructores puedan iniciar de inmediato la edificación de las zonas residenciales y comerciales planificadas. Se proporcionará la infraestructura específica necesaria para construir viviendas destinadas a trabajadores agrícolas de bajos ingresos de la zona. Asimismo, se facilitará la creación de un nuevo núcleo comercial a lo largo de la calle Steven que albergará un supermercado, un banco y un restaurante. Por último, se crearán vías seguras para peatones y ciclistas —que cumplan con la normativa ADA— para conectar directamente estos nuevos desarrollos con las escuelas locales y el distrito comercial del centro.



CITY OF MATTAWA
2ND STREET CDBG APPLICATION
FIGURE 1
PROPOSED SECOND STREET AND STEVEN STREET



Gray & Osborne, Inc.
CONSULTING ENGINEERS

**** Approval of Claims, Prepaid Claims, and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW**

42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at City Hall.

**** As of July 2nd, 2026, the Council approved payment of 2026 Claims EFT & Checks Approval #21718-21724 in the amount of \$63,653.86 2026 Payroll EFT & Checks Approval #32124-32130 in the amount of \$136,125.44.**

***** M/s; Acosta / Hwang motion that bills, checks, payroll, 06.22.26 meeting minutes be approved. Motion carried.***

V. Reports:

Mayor's Report

**** Would like to appoint Chief Zesati to give the Oath of Office to the new hire. Chief Zesati administered the oath of office to Saul Arrieta and congratulated him, his family was present.**

**** Mayor Celaya recognized Councilman Berghout for 18 years as councilmember.**

**** Everything is set for the 4th of July event at the park.**

**** Continue planning the event for the next movie night July 17th.**

Council Report

**** Councilman Acosta would like to share that Councilwomen Hernandez, Mayor and himself met with Library representative to discuss the library contract and would like council to bring back a discussion.**

**** Councilwomen Hernandez asked the library representative if they were willing to extend the library hours, they said no.**

Police Department Report

**** Chief Zesati reported the 1st shooting, the incident was reported June 6th, no victims currently and is an ongoing investigation.**

Public Works Department Report

**** Portage Well- Will be stripped soon, and project will be closed after.**

**** Park- fixing sprinklers and will have park ready for the Circus next week.**

**** Councilman Berghout congratulated public works for doing a good job on the 8th street curb.**

VI. Council, Items for Motion (Old Business):

None.

VII. Council, Items for Motion (New Business):

1. Resolution 26.07.06 Six-Year Transportation Improvement Plan 2027-2032

M/s; Acosta / Berghout motion to approve this resolution. Motion carried.

2. Selection of Engineering Firm for 2026-2027

M/s; Acosta / Hwang motion to select Gray & Osborne. Motion carried.

3. Resolution 26.07.07 – Amending Community Events 2026 to add 2026 FIFA World Cup Watch Parties

M/s; Acosta / Barajas motion to approved. Motion carried.

VIII. Executive Session 42.30.110 (1iii) Possible Litigation

**** Session started at 6:13 pm. for 10 minutes. An additional 3 minutes were needed.**

**** Session closed at 6:26 pm.**

**** No decision was made.**

IX. Adjournment:

The council meeting was adjourned at 6:29 P.M. M/s; Acosta / Berghout. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

Gray & Osborne/City of Mattawa Project Summary (7/8/26)

Development Projects

Bodrero Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Infrastructure installation for Phases I&II is complete, including punch list items
- Phase III started on 3/16
- Completed a second preconstruction meeting for Phase III
- Part-inspection is being provided during construction
- A punchlist has been provided to the developer
- Phase III final plat documents were reviewed

Portage Court (Balaggan) Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.16

Funded: Developer Contributions

- Completed first review of construction drawings
- Completed multiple reviews of construction drawings
- Have responded to multiple questions from the developer
- An updated submittal was received 8/27/25 and comments were provided to the City on 9/22/25.
- Reviewed final plat documents signed in March 2026

Catholic Charities Development – Jamin Ankney, Mike Meskimen

Project Number: 24858.07

Funded: Developer Contributions

- Attended meeting and assisted with developer questions and coordination

S5 Retail Development – Jamin Ankney, Mike Meskimen

Project Number: 24858.09

Funded: Developer Contributions

- Attended meetings with developer and other stakeholders to discuss engineering questions and utility alignment
- Reviewed submitted trip generation memo and determined that a traffic impact analysis is required

Transportation Projects

TIB Applications – Michael Woodkey, Julio Renteria, Brandon Larson

Project Number: TBD

- Applications were due August 2025
- TIB applications were submitted this cycle
- The City was not awarded funding
- The TIB deadline is July 31
- Preparing multiple TIB funding applications for the City

UPWP Funding Application – Russ Powers, Michael Woodkey

Project Number: OH250.39

- Opportunity to apply for transportation planning money
- Submission of funding application for Government Rd feasibility update with roundabout analysis
- Award announcements were anticipated for December 2025, but have not been announced

CDBG Funding Applications – Russ Powers, Jamin Ankney

- Opportunity to apply for CDBG funding for projects
- CDBG is primarily interested in funding community facilities or projects that facilitate housing and growth
- Preliminary estimates were prepared for CDBG's consideration and the City was told that an application would be considered in January 2026
- Met on 10/22 with Catholic Charities and Port to discuss coordinated efforts
- An updated proposed layout, cost estimate, and schedule have been finalized
- The proposed layout and schedule have been shared with Catholic Charities and the Port and concurrence has been received
- The City may serve as lead environmental agency for the Federal funding for the projects
- CDBG is ready for the City to start the funding application
- A public hearing is scheduled for an upcoming Council meeting

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- City may budget this effort for next year
- City to determine next steps desired
- Updated cost ranges provided by G&O for budgeting

SRTS Ped Bike Funding Applications – Russ Powers, Michael Woodkey

- Prepared funding application at the direction of City staff

Water System Projects

Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen

Project Number 22867/24846

Project Completion: September 2024

Funded: City Water Fund/Public Works Board

- A funding scope change is being processed that will increase the grant to 50%
- The well was started up on 10/20/25
- City has received final O&M manuals
- **Final record drawings are being prepared**
- **Total Budget: \$2,900,000**

Well 2 – Water Capacity Analysis Update – Jamin Ankney, Jared McMeen

Project Number: 25870

Project Completion: March 2026

Funded: Public Works Board

- DOH has confirmed the proposed pump test protocol
- Pump test was be completed the week of 2/23
- Updated capacity analysis calculation and prepared email for DOH
- City staff reviewed and concurred with the approach
- Draft capacity analysis was submitted for DOH
- DOH comments have been received, responded to, and preliminary approval obtained
- **Final DOH approval has been granted**
- **Total Budget: \$25,600**

Water Rights Assistance – Dan Haller (Aspect Consulting), Jamin Ankney

- Project Number: 24884
- Project Completion: 2025
- Funded: City
- The water rights application was submitted to Ecology
- The meeting with the School District Board was completed
- Draft agreement for the water rights issue was prepared and approved by the City Council
- **Aspect is proceeding with the work**
- **Assignment has been processed by Ecology**
- **Draft paperwork for the conservancy board process has been prepared**
- **Total Budget: \$19,630**

Water Telemetry System Upgrade – Jamin Ankney, Brad Bailey (Connetix Engineering)

- Project Number: 24886
- Project Completion: 2026
- Funded: DWSRF
- DOH approved the contract documents
- The project was advertised on August 13 and opened bids on August 29
- One bid was received and the Council awarded the project on 9/4
- The contractor has been issued a notice to proceed and has started work on the project
- Submittals have been reviewed
- Contractor has processed software purchases for the City paid under Minor Changes

- Onsite work mostly completed by 4/3 and project is functional
- A proposal for additional, City-requested work was approved by council
- Contractor is proceeding with additional work
- **Total Budget: \$134,000**

Well 5 Siting Analysis and Drilling Design – Jamin Ankney, Aspect Consulting

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF (future phases and property acquisition also funded by EPA)
- The siting analysis is complete and provides the City with a clear plan for the potential locations of Well 5
- City staff have been consulted on possible Well 5 locations
- The City has procured a location for the well
- The City can proceed with the environmental/cultural review and the drilling design
- Environmental and cultural review components are ongoing
- Working with City Planner and environmental subconsultant regarding habitat mitigation
- Proceeding with habitat management and mitigation plan
- Possible new opportunity for habitat mitigation
- Cultural resource survey report preparation is complete
- **Total Budget: \$118,000**

Well 5 Property Acquisition, Drilling, Equipping Design, and Equipping Construction – Jamin Ankney

- Project Number: TBD
- Project Completion: 2028
- Funded: EPA/DWSRF
- The property purchase for Well 5 is complete
- Tentative schedule is property acquisition Winter 2025, environmental/cultural review spring 2026, drilling bid summer 2026, well drilling fall 2026, start equipping design fall 2026, equipping bid spring 2027, project complete by early 2028.
- **Total Budget: \$4,500,000**

Pressure Zone Improvements Design and Construction – Jamin Ankney

- Project Number: 26812
- Project Completion: 2028
- Funded: EPA/DWSRF
- Project scope was dependent on selected location of Well 5
- The design scope of work was approved by the City Council on 2/5
- The first step of the project will be the predesign memo and modeling efforts
- Cultural resource survey report is complete
- **Total Budget: \$3,000,000**

Reservoir Inspection – Jamin Ankney, Jared McMeen, Jared Ball, Alex Quinn

- Project Number: 26811
- Project Completion: 2026
- Funded: City
- The City's reservoir coats were last inspected in 2019
- The inspection at that time recommended reassessment in 5 years.
- A scope of work for this project was approved at the 2/5 council meeting
- **The site work was completed on July 7, 2026**
- **Total Budget: \$27,100**

PWB Funding Applications – Russ Powers, Jamin Ankney

- Opportunity to apply for PWB funding for infrastructure projects
- **Considering applications for Reservoir 2 recoating, valve replacement projects, and WWTF control panels**

Future/Pending Water System Projects

Reservoir Project – Jamin Ankney, Alex Quinn

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2026 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2026 (for construction completion)

Funded: Ecology Water Quality Funding

- The City's change order to add working days has been executed and the contractor has filed a protest
- G&O has responded to the contractor's protests and claim, denying all of their requests
- The contractor resumed work the week of 4/14/25
- Contractor was been notified that substantial completion must be attained by 4/30 and physical completion by 5/22
- **The City has received an extension in the Ecology funding to June 30, 2026**
- **The contractor is significantly beyond the allowed working days for the project Several pending change order proposals are being negotiated with the contractor**
- **The contractor has 3-4 items remaining for physical completion**
- **Contractor has submitted a protest related to a recent change order and a response is being prepared**
- **Project schedule is for design Summer 2026-Spring 2027 and construction Summer 2027-Summer 2028.**

- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Improvements Design – Nancy Wetch, Jamin Ankney, Zara Guzmán

Project Number: 25861

Project Completion: 2028

- An engineering agreement for the design was approved by council on 9/18
- The Ecology funding scope was reviewed and comments were returned to Ecology
- A kickoff meeting with Ecology was completed on 12/29
- The Ecology funding contract has been signed and the project can proceed
- Ecology has indicated that an updated cultural review will be required
- The environmental review is ongoing
- Field work for cultural resource survey and geotechnical analysis was completed in late April
- Design work is ongoing
- **Total Budget \$637,000**

Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2026

Funded: Ecology Grant/Loan

- Construction started on 9/16
- The SR 243 crossing was being completed 10/21-10/27.
- The lift station has been demolished
- Construction is mostly complete, pending surface restoration and punchlist items
- Contractor resumed completion of punch list items on 4/24
- Contractor has almost completed the punchlist
- **Total Budget \$3,348,700**

Other Projects

City Hall Feasibility Analysis – Jamin Ankney, Aaron Pease, Jack Best

Project Number: 26810

Project Completion: Fall 2026

Funded: City

- City could consider funding options for the selected alternative.
- City may consider proceeding with conceptual design to aid in future funding efforts.
- A scope of work for this project was approved at the 2/5 council meeting
- Completed a meeting with City staff (2/25) to discuss initial efforts
- Met with the City Planner to discuss setbacks and other options for the City Hall parcels
- Defined available area on existing City Hall parcels
- Staff input was provided to inform first set of feasibility considerations
- **Total Budget \$27,700**

RCO Funding Applications – Russ Powers, Jamin Ankney

- Funding application submitted for bathroom in Hund Memorial Park
- Opportunity for RCO PRA funding

Next Meeting – July 22, 2026, 10 am



City of Mattawa Planning: Monthly Update

Date: July 7, 2026

From: Rachelle Bradley, Mattawa Contract Planner SCJ Alliance

The purpose of this document is to provide the Mattawa City Council with a written monthly update regarding current planning development for those who have submitted an application and paid fees as well as general planning inquiries. This report will be provided in the Council packet as part of the consent agenda. SCJ Alliance Planning Consultants will provide a verbal update to the Council upon specific request.

Development Review

	Project	Type	Status	Contact
1.	Bodrero Estates	Major Plat	Received bond information and outstanding items to re-initiate completeness review on 7/8. Received Lot 4 on 6/22 and reviewed on 7/7.	Drew Scott, CAD Homes
2.	Balaggan Short Plat & Townhomes	Short Plat	No planning updates.	Milenko Kulasevic, Draftco Designs
3.	McDonalds/S5 Retail Site Plan	Site Plan & Environmental Review	A binding site plan application was received on 7/1.	Hardeep Singh, Owner and Lori Timmons, Contract Planner
4.	Catholic Charities Housing Services	Annexation & Planned Development	Awaiting annexation application. Met with the applicant and adjacent property owners on 6/23 to discuss layout, sewer, and roads.	Camille Gallegos, Housing Developer CCHS
5.	Sonrise Orchards BLA	Boundary Line Adjustment	Received a boundary line adjustment application on 7/2.	Brian Talbot, Sonrise Orchards

Administrative Inquiries

	Project	Type	Status	Contact
1.	Aquilar Easement Request	Easement	Received request on 3/24 regarding an easement request through the WWTF. Ongoing coordination occurring with Grant County and staff. Received public records end of June and compiling documentation.	Jesus Aguilar
2.	211 Rattray Shed	Building Permit	Received building permit for a shed on 6/23 and reviewed on 6/30.	Alarcon
3.	503 Portage Ave Sheds	Building Permit	Received building permit for two sheds at 503 Portage Ave	Juan Ernesto Mata
4.	712 Govt Rd Change of Use	Change of Use	Received application on 6/8 to change use from beauty salon to cafe. Initial review sent on 6/19 showing insufficient parking and missing landscaping details. Scheduled meeting with applicant for 7/15.	Cindy Garcia

General Planning

	Project	Status	Contact
1.	Mattawa 2027 Comprehensive Plan periodic update	Complete first year deliverables and submitted to the Department of Commerce in June. Deliverables include preliminary drafts of elements, population and housing allocations, housing needs assessment, and land capacity analysis.	Rachelle Bradley
2.	Mattawa Climate & Resiliency Element	No planning updates, waiting on comprehensive plan adoption.	Rachelle Bradley

ACCOUNTS PAYABLE

City Of Mattawa

Time: 07:47:04 Date: 07/14/2026

As Of: 07/16/2026

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
19407	07/16/2026	07/16/2026	3627	ANATEK LABS INC-SPOKANE	1,030.00 WWTF RC Samples
	535 10 41 02 Testing Samples		405 000 535 Sewer Operatin	1,030.00	WWTF RC Samples
19423	07/16/2026	07/16/2026	3627	ANATEK LABS INC-SPOKANE	250.00 DW RC Samples
	534 10 41 02 Chemical Samples		401 000 534 Water Operatin	250.00	DW RC Samples
19419	07/16/2026	07/16/2026	1681	BLUELINE EQUIPMENT, LLC	367.88 Parts/Supplies
	534 10 31 01 Operating Supplies		401 000 534 Water Operatin	183.94	Gloves
	535 10 31 00 Office Supplies		405 000 535 Sewer Operatin	183.94	Gloves
19413	07/16/2026	07/16/2026	1886	CENTURY LINK	79.23 WWTF SCADA System
	535 10 42 00 Telephone		405 000 535 Sewer Operatin	79.23	WWTF SCADA System
19396	07/16/2026	07/16/2026	1251	CITY OF MATTAWA-UTILITIES	2,726.12 City Of Mattawa Utilities June 2026
	518 30 47 14 City Hall Utilities		001 000 518 Current Expens	116.97	City Hall
	535 10 47 00 Utilities		405 000 535 Sewer Operatin	273.12	Shop
	572 20 47 00 Library - Utility Services		001 000 572 Current Expens	149.72	Library
	576 80 47 00 Park Utilities		001 000 576 Current Expens	49.87	Basketball Court
	576 80 47 00 Park Utilities		001 000 576 Current Expens	49.87	Drinking Water
	576 80 47 00 Park Utilities		001 000 576 Current Expens	53.04	Skatepark
	576 80 47 00 Park Utilities		001 000 576 Current Expens	2,033.53	Park
19397	07/16/2026	07/16/2026	112	COLUMBIA BASIN HERALD	51.89 Ad Six Year Street Plan
	518 30 41 00 Publishing		001 000 518 Current Expens	51.89	Ad Six Year Street Plan
19411	07/16/2026	07/16/2026	108	CONSOLIDATED DISPOSAL	23,832.43 Waste Services June 2026
	537 10 33 00 Consolidated Disposal		420 000 537 Solid Waste Fu	23,832.43	Waste Services June 2026
19402	07/16/2026	07/16/2026	2304	FIRST BANKCARD	1,932.18 Credit Card Expenses Clerks
	514 23 43 00 Travel & Education		001 000 514 Current Expens	1,160.60	Lodging- IIMC Conference Reno- Anabel/Erika/Jazmin
	514 23 43 00 Travel & Education		001 000 514 Current Expens	15.14	Breakfast-IIMC Conference- Anabel
	514 23 43 00 Travel & Education		001 000 514 Current Expens	20.87	Breakfast-IIMC Conference- Erika & Jazmin
	514 23 43 00 Travel & Education		001 000 514 Current Expens	15.22	Breakfast-IIMC Conference- Erika & Jazmin
	514 23 43 00 Travel & Education		001 000 514 Current Expens	81.99	Dinner- IIMC Conference- Anabel/ Erika/ Jazmin
	514 23 43 00 Travel & Education		001 000 514 Current Expens	85.24	Breakfast-IIMC Conference- Anabel/ Erika & Jazmin
	514 23 43 00 Travel & Education		001 000 514 Current Expens	64.69	Lunch-IIMC Conference- Anabel/ Erika & Jazmin
	514 23 43 00 Travel & Education		001 000 514 Current Expens	88.54	Dinner- IIMC Conference- Anabel/ Erika/ Jazmin

ACCOUNTS PAYABLE

City Of Mattawa

Time: 07:47:04 Date: 07/14/2026

As Of: 07/16/2026

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Pay #	Received	Date Due	Vendor	Amount	Memo
	514 23 43 00	Travel & Education	001 000 514	15.15	Lunch - IIMC Conference- Anabel
	514 23 43 00	Travel & Education	001 000 514	66.46	Dinner- IIMC Conference- Anabel/ Erika/ Jazmin
	514 23 43 00	Travel & Education	001 000 514	4.98	Ubber -trip For Dinner
	514 23 43 00	Travel & Education	001 000 514	81.86	Dinner- IIMC Conference- Anabel/ Erika/ Jazmin
	518 23 42 14	Telephone/Internet Expense	001 000 518	27.15	Office Phone Lines
	518 30 49 14	Professional Services	001 000 518	50.00	Monthly Web Site
	521 10 49 00	Professional Services	001 000 521	50.00	Monthly Web Site
	534 10 41 05	Professional Services	401 000 534	25.00	Monthly Web Site
	534 10 42 00	Telephone	401 000 534	27.15	Office Phone Lines
	535 10 41 04	Professional Services	405 000 535	25.00	Monthly Web Site
	535 10 42 00	Telephone	405 000 535	27.14	Office Phone Lines
19403	07/16/2026	07/16/2026	2304	879.76	Credit Card Expenses- MPD
	521 10 49 00	Professional Services	001 000 521	29.22	Schedule Anywhere
	521 10 49 00	Professional Services	001 000 521	108.35	Membership Renewal- PosterMyWall
	521 20 32 03	Police Vehicle Fuel	107 000 521	71.48	Fuel- Office Avalos
	521 20 42 00	Telephone	001 000 521	14.37	Office Phone Lines
	521 20 42 00	Telephone	001 000 521	275.54	Cell Phone MPD Dept
	521 20 48 00	Vehicle Repair And Mainte	001 000 521	380.80	2024 Ford Explore Maint
19421	07/16/2026	07/16/2026	2304	7,455.28	Credit Card Expenses- PW
	518 30 48 00	Repair And Maintenance	001 000 518	678.70	Fence
	518 30 48 00	Repair And Maintenance	001 000 518	467.12	Fence
	518 30 48 00	Repair And Maintenance	001 000 518	110.41	Fence
	518 30 48 00	Repair And Maintenance	001 000 518	549.59	Fence
	518 30 48 00	Repair And Maintenance	001 000 518	244.92	Fence
	518 30 48 00	Repair And Maintenance	001 000 518	463.96	Fabric/ Galv. Tension Bar
	518 30 48 00	Repair And Maintenance	001 000 518	811.45	Lights For City Hall
	534 10 41 05	Professional Services	401 000 534	2.99	Icloud Storage
	534 10 41 05	Professional Services	401 000 534	21.67	Adobe Pro
	534 10 48 02	Vehicle Repair & Maintena	401 000 548	40.10	Windshiel Wipe Blades
	534 10 48 02	Vehicle Repair & Maintena	401 000 548	282.90	Trailer Truck Bed Coating Kit
	535 10 31 00	Office Supplies	405 000 535	56.07	Line Kit Connector/refrigerater Water Line Kit
	535 10 31 00	Office Supplies	405 000 535	65.02	Garage Doors Sensors
	535 10 35 00	Small Tools & Equipment	405 000 535	17.29	Bung Wrench
	535 10 43 00	Travel & Training	405 000 535	86.51	Boat License Juan- For WWTF
	535 10 48 03	Vehicle Repair / Maintenan	405 000 535	512.31	Tie Down Kit/ Heavy Rubber Wheel
	537 10 31 00	Office Supplies	420 000 537	34.64	Survelliance Signs
	537 10 31 00	Office Supplies	420 000 537	51.50	Carboard Only Sign
	537 10 31 00	Office Supplies	420 000 537	49.66	Lever Nuts Wire Connectors

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	537 10 31 00	Office Supplies	420 000 537 Solid Waste Fu	45.60	Carboard Signs
	542 30 35 01	Small Tools & Equipment	101 000 542 Street Fund	66.13	Sprayer Tip
	542 30 35 01	Small Tools & Equipment	101 000 542 Street Fund	177.45	Airless Spray Tip
	542 30 48 00	City Street Maintenance	101 000 542 Street Fund	1,180.26	Paint Striping
	542 30 48 00	City Street Maintenance	101 000 542 Street Fund	92.40	Straps And Buckle Sets
	572 20 31 00	Library Maintenance And C	001 000 572 Current Expens	37.43	Primer
	576 80 31 04	Cook Shack Repairs	001 000 576 Current Expens	97.17	Copper Tubbing/ Frizzlife Inline Water
	594 18 63 05	Exterior Bldg. Painting For	350 000 594 Capital Improv	411.26	City Hall Exterior Paint
	594 18 63 05	Exterior Bldg. Painting For	350 000 594 Capital Improv	800.77	City Hall Exterior Paint
19428	07/16/2026	07/16/2026	2150	GENERAL CODE	731.00
	511 30 41 00	Code Book Update	001 000 511 Current Expens	731.00	Municipal Code Update
19415	07/16/2026	07/16/2026	1698	GRANT COUNTY PUD	2,251.90
	542 63 47 00	Street Lighting	101 000 542 Street Fund	199.81	St Light Park
	542 63 47 00	Street Lighting	101 000 542 Street Fund	1,977.84	St Light
	542 63 47 00	Street Lighting	101 000 542 Street Fund	74.25	Government Lights
19416	07/16/2026	07/16/2026	1698	GRANT COUNTY PUD	2,529.56
	542 63 47 00	Street Lighting	101 000 542 Street Fund	31.77	709 1st Street
	542 63 47 00	Street Lighting	101 000 542 Street Fund	2,433.83	U Rd
	542 63 47 00	Street Lighting	101 000 542 Street Fund	63.96	710 1st Street
19417	07/16/2026	07/16/2026	1698	GRANT COUNTY PUD	5,915.99
	518 30 47 14	City Hall Utilities	001 000 518 Current Expens	231.53	City Hall
	534 10 47 01	Utilities	401 000 534 Water Operatin	27.14	Outlets
	534 10 47 01	Utilities	401 000 534 Water Operatin	4,749.40	707 2nd Well
	534 10 47 01	Utilities	401 000 534 Water Operatin	27.14	Boundary
	572 20 47 00	Library - Utility Services	001 000 572 Current Expens	311.15	Library
	576 80 47 00	Park Utilities	001 000 576 Current Expens	28.91	Park
	576 80 47 00	Park Utilities	001 000 576 Current Expens	33.66	Manson Lane
	576 80 47 00	Park Utilities	001 000 576 Current Expens	26.32	Control Circuit
	576 80 47 00	Park Utilities	001 000 576 Current Expens	480.74	New Bld
19404	07/16/2026	07/16/2026	1734	GRAY & OSBORNE INC	193.29
	518 30 49 01	Engineering Services	001 000 518 Current Expens	193.29	Balaggan Subdivision- Professional Services March 22- April 18, 2026
19425	07/16/2026	07/16/2026	1193	MARTY'S HARDWARE	717.87
					Parts/Supplies

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518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	85.67	Paint/ Brush Set
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	19.50	Edge Tools
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	16.25	Screws
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	45.11	Cables
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	5.41	Drop Cloths
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	12.56	Paint Brush
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin	7.04	Elbow
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin	19.50	Nipple
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin	17.32	Adapt/ Reducing/ Seal Tape
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	81.07	Wrench Set/ Nails
542 30 48 00	City Street Maintenance		101 000 542 Street Fund	14.40	Paint
542 30 48 00	City Street Maintenance		101 000 542 Street Fund	6.40	Screen
542 30 48 00	City Street Maintenance		101 000 542 Street Fund	56.62	Pole/ Frame/ Hop Handle
542 30 48 00	City Street Maintenance		101 000 542 Street Fund	22.74	Coupling/ Elbows
542 30 48 00	City Street Maintenance		101 000 542 Street Fund	22.19	Paint
576 80 31 00	Park Supplies		001 000 576 Current Expens	9.75	Duct Tape
576 80 31 00	Park Supplies		001 000 576 Current Expens	26.01	Impulse Head
576 80 31 00	Park Supplies		001 000 576 Current Expens	53.99	Adhesive Numbers/ Nails
576 80 31 00	Park Supplies		001 000 576 Current Expens	64.94	Plas Pail
576 80 31 00	Park Supplies		001 000 576 Current Expens	9.63	Coupling/ Adapter
576 80 31 03	Playground Equipment Sup		001 000 576 Current Expens	35.19	Caulk/ Epoxy
576 80 31 03	Playground Equipment Sup		001 000 576 Current Expens	17.33	Epoxy
576 80 31 03	Playground Equipment Sup		001 000 576 Current Expens	-1.09	Epoxy
576 80 31 03	Playground Equipment Sup		001 000 576 Current Expens	21.66	Fiel Spray
576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	14.62	Connector/ Clip
576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	4.38	Nails
576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	26.42	Connectors/ Flexible Coupling
576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	3.26	Nails
19422	07/16/2026	07/16/2026	2840 MATTAWA AUTO PARTS, LLC	141.79	Part/ Supplies
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	76.38	Oil Change
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	10.83	Oil
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	9.20	Oil
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	11.04	Washer Fluid
542 30 35 00	Street Signs		101 000 542 Street Fund	34.34	Graffity Spray
19399	07/16/2026	07/16/2026	1993 ORKIN PEST CONTROL	161.27	Pest Control 6/15/2026
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	161.27	Pest Control 6/15/2026
19418	07/16/2026	07/16/2026	494 OVS	91.26	Parts/Supplies

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
535 10 48 04	System Repairs / Maintenar	405 000 535	Sewer Operatin	23.20	Female Poly Camlok
576 80 31 00	Park Supplies	001 000 576	Current Expens	68.06	Notched Spreader
19420	07/16/2026	07/16/2026	434 OXARC	3,174.98	Cylinder
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	3,174.98	Cylinder
19405	07/16/2026	07/16/2026	2798 PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipment Rental June 2026
591 14 70 01	Copier Machine Lease - Cl	001 000 591	Current Expens	49.52	Monthly Equipment Rental June 2026
591 21 70 03	Copier Machine Lease - PD	001 000 591	Current Expens	49.52	Monthly Equipment Rental June 2026
591 34 70 01	Copier Machine Lease - PW	401 000 591	Water Operatin	49.52	Monthly Equipment Rental June 2026
591 35 70 02	Copier Machie Lease - PW	405 000 591	Sewer Operatin	49.52	Monthly Equipment Rental June 2026
591 37 70 01	Copier Machine Lease - PW	420 000 591	Solid Waste Fu	49.56	Monthly Equipment Rental June 2026
19400	07/16/2026	07/16/2026	2820 PETRO-USA MATTAWA MART	2,669.48	MPD Fuel Services
521 20 32 03	Police Vehicle Fuel	107 000 521	Public Safety T	2,669.48	MPD Fuel Services
19409	07/16/2026	07/16/2026	2820 PETRO-USA MATTAWA MART	1,430.06	PW Fuel Services
534 10 32 02	Fuel	401 000 535	Water Operatin	650.00	PW Fuel Services
535 10 32 00	Fuel	405 000 535	Sewer Operatin	650.00	PW Fuel Services
537 10 32 00	Fuel	420 000 537	Solid Waste Fu	100.00	PW Fuel Services
542 30 32 03	Fuel	101 000 542	Street Fund	30.06	PW Fuel Services
19395	07/16/2026	07/16/2026	1712 Q. GLOBAL	465.00	Plan Review- Dulces Suenos Child Care Center
558 50 41 00	Building Permit & Plan Rev	001 000 558	Current Expens	465.00	Plan Review- Dulces Suenos Child Care Center
19406	07/16/2026	07/16/2026	1247 RIO'S AUTO AG SUPPLY	180.63	Parts/Supplies
521 20 48 00	Vehicle Repair And Mainte	001 000 521	Current Expens	4.24	Window Wash
535 10 31 00	Office Supplies	405 000 535	Sewer Operatin	54.91	Fiberglass/ SHG Cq (light Bulbs For Car)
576 80 31 03	Playground Equipment Sup	001 000 576	Current Expens	94.65	Fiber Glass/ EVC Resin
576 80 48 00	Park Maintenance	001 000 576	Current Expens	26.83	Cycle Oil/ Cleaner Kit
19426	07/16/2026	07/16/2026	3786 RIVERSIDE COLLISION LLC	5,857.27	PD Vehicle Repair (Villa) - Claim #26-0797
521 20 48 00	Vehicle Repair And Mainte	001 000 521	Current Expens	5,857.27	PD Vehicle Repair (Villa) - Claim #26-0797
19412	07/16/2026	07/16/2026	3416 SCJ ALLIANCE	4,655.25	Planning Services Period May 30-June 30, 2026
558 60 41 00	Planning-Zoning & Land U	001 000 558	Current Expens	4,655.25	Planning Services Period May 30-June 30, 2026
19429	07/16/2026	07/16/2026	3416 SCJ ALLIANCE	28,500.00	Comprehensive Plan Periodic Update 2027

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Pay #	Received	Date Due	Vendor	Amount	Memo
558 60 41 01	Comprehensive Plan Updat		001 000 558 Current Expens	28,500.00	Comprehensive Plan Periodic Update 2027
19431	07/16/2026	07/16/2026	3923	SOFT WATER SPECIALISTS LLC, ESSENTIAL WA	119.68 Water Cooler Rental June & July 2026
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	19.94	Water Cooler Rental June 2026
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	19.95	Water Cooler Rental July 2026
521 20 31 00	Office Supplies		001 000 521 Current Expens	19.94	Water Cooler Rental June 2026
521 20 31 00	Office Supplies		001 000 521 Current Expens	19.95	Water Cooler Rental July 2026
534 10 31 01	Operating Supplies		401 000 534 Water Operatin	19.96	Water Cooler Rental June 2026
534 10 31 01	Operating Supplies		401 000 534 Water Operatin	19.94	Water Cooler Rental July 2026
19408	07/16/2026	07/16/2026	3299	SOILTEST FARM CONSULTANTS INC	748.00 WWTF RC Samples
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	748.00	WWTF RC Samples
19427	07/16/2026	07/16/2026	3297	SPRINGBROOK HOLDING COMPANY LLC	1,300.00 Annual Report Review Services 2026
518 30 49 14	Professional Services		001 000 518 Current Expens	625.00	Annual Report Review Services 2026
534 10 41 05	Professional Services		401 000 534 Water Operatin	225.00	Annual Report Review Services 2026
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	225.00	Annual Report Review Services 2026
537 10 41 02	Professional Services		420 000 537 Solid Waste Fui	225.00	Annual Report Review Services 2026
19398	07/16/2026	07/16/2026	3405	STERICYCLE INC	187.11 Shredding Services 6/4/2026
518 30 49 14	Professional Services		001 000 518 Current Expens	93.55	Shredding Services 6/4/2026
521 10 49 00	Professional Services		001 000 521 Current Expens	93.56	Shredding Services 6/4/2026
19414	07/16/2026	07/16/2026	732	U.S CELLULAR	500.95 PW/ Clerks/Mayor Cell Phone Services
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	169.13	Clerks/Mayor Cell Phone Services
534 10 42 00	Telephone		401 000 534 Water Operatin	110.60	PW Cell Phone Services
535 10 42 00	Telephone		405 000 535 Sewer Operatin	110.60	PW Cell Phone Services
537 10 42 00	Telephone		420 000 537 Solid Waste Fui	110.62	PW Cell Phone Services
19401	07/16/2026	07/16/2026	613	UTILITIES UNDERGROUND	8.28 Excavation Notification (6)
534 10 41 05	Professional Services		401 000 534 Water Operatin	8.28	Excavation Notification (6)
19424	07/16/2026	07/16/2026	3362	VISION MUNICIPAL SOLUTIONS LLC	586.48 IT Services Onic Wall UTM
518 80 41 01	Computer Support/Mainten		001 000 518 Current Expens	293.24	IT Services Onic Wall UTM
521 10 49 00	Professional Services		001 000 521 Current Expens	293.24	IT Services Onic Wall UTM
19432	07/16/2026	07/16/2026	143	WA STATE DEPT OF ECOLOGY	3,194.90 Hydro Study Loan Re-Payment
591 35 70 00	Hydro Study Re-Payment -		406 000 591 Sewer Debt Fur	2,274.68	Hydro Study Loan Re-Payment
591 35 79 00	Hydro Study Re- Payment -		406 000 591 Sewer Debt Fur	460.11	Hydro Study Loan Re-Payment

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592 35 83 01			Hydro Study Re-Payment -	460.11	Hydro Study Loan Re-Payment
406 000 591			Sewer Debt Fur		
19410	07/16/2026	07/16/2026	2957	144.01	WWTF Garbage Disposal
535 10 47 00			Utilities	144.01	WWTF Garbage Disposal
			405 000 535 Sewer Operatin		

Report Total: 105,308.42

Fund	
001 Current Expense Fund	52,688.11
101 Street Fund	6,484.45
107 Public Safety Tax Fund	2,740.96
350 Capital Improvement Fund	1,212.03
401 Water Operating Fund	10,047.02
405 Sewer Operating Fund	4,441.94
406 Sewer Debt Fund	3,194.90
420 Solid Waste Fund	24,499.01

This report has been reviewed by:

Anabel Martinez

Anabel Martinez - City Clerk

7/14/26
Date

REMARKS:

**PROPOSAL AND CONTRACT
FOR
PROFESSIONAL ENGINEERING SERVICES**

**CITY OF MATTAWA
WASHINGTON**

JULY 2026

**GRAY & OSBORNE, INC.
CONSULTING ENGINEERS**

CONTRACT FOR
PROFESSIONAL ENGINEERING SERVICES

THIS Contract between CITY OF MATTAWA, Washington, hereinafter called the "Agency"; and GRAY & OSBORNE, INC., Consulting Engineers, Seattle, Washington, hereinafter called the "Engineer".

WITNESSETH:

WITNESSETH THAT, whereas, the Agency now finds that, from time to time, in the growth and development of the Agency, there will be the need for the engagement of professional engineering services. The purpose of this Contract is to define the services to be performed and method of payment for professional engineering services which may, from time to time, be authorized by the Agency.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto do mutually agree as follows:

ARTICLE 1

EMPLOYMENT OF THE ENGINEER

The Agency, acting pursuant to its vested authority, does hereby engage the Engineer and the Engineer agrees to furnish the engineering services as requested by the Agency in connection with the Agency's On-Call Engineering Services. These services are outlined in this Contract and shall be undertaken upon request by the Agency to the Engineer, then only for the services so requested. The Engineer shall furnish a scope of work and costs for each service requested which will become a numbered exhibit to the Contract.

ARTICLE 2

CHARACTER & EXTENT OF ENGINEERING SERVICES

Upon written direction of the Agency to proceed, the Engineer shall provide engineering services in accordance with a written scope of work (Task Order), which will describe the engineering services to be provided, such services may include, but are not limited to, grant and/or loan application assistance, engineering studies, financial analysis, cost estimating, predesign services, design, local improvement district or utility local improvement district formation, surveys, mapping, peer review, preparation of easements and right-of-way documentation, environmental studies, permitting, and documentation, public meetings, project bid and award services, and construction management and administration assistance.

SPECIAL SERVICES

The Engineer may employ competent professionals to assist in the completion of the work as described in the project specific scope of work and budget. The information so secured shall be made available to the Agency for the use and development of the Agency's projects.

ARTICLE 3

SCOPE OF OWNER SERVICES

The AGENCY shall provide or perform the following:

Provide full information as to the Agency's requirements for the Project. Assist the Engineer by placing at his disposal all available information pertinent to the site of the Project, including previous reports, drawings, plats, surveys, utility records, and any other data relative to the Project. Absent specific written direction to the contrary, the Engineer shall be entitled to rely upon the completeness and accuracy of such documentation.

Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the Engineer.

ARTICLE 4

COMPENSATION

It is mutually agreed that the Agency will compensate the Engineer for services furnished based on the cost reimbursement method.

The total cost of on-call engineering services, to be described in scopes of work requested by the Agency, cannot be determined at this time, in advance. The total cost for services will be established by Agreement between the Agency and the Engineer on a case-by-case basis as the need arises and/or by amendment to this Contract.

The following information will be provided for each project assigned by and approved by the Agency.

- (a) **Cost Ceiling:** The total amount of compensation for engineering services as described herein, and as further defined in letters or exhibits to this Contract including profit (fee), out-of-pocket expenses, direct labor costs, direct overhead and indirect overhead shall not exceed the total dollar cost agreed upon, without a formal amendment to this Contract.

- (b) Compensation Determination: The amount of compensation due the Engineer by the Agency for the services furnished under this Contract shall be determined as provided hereinafter. Such payment shall be full compensation for work performed.

Payment for work accomplished is on the basis of the Engineer's fully burdened labor cost plus direct non-salary costs.

1. Fully burdened labor costs are determined by multiplying the hours spent by employees on the project, times the employee's fully burdened billing rate. The fully burdened billing rates are identified on Exhibit "A" and include direct salary cost, overhead, and profit. Overhead includes federal, state, and local taxes; insurance and medical; professional development and education; vacations and holidays; secretarial and clerical work; GIS, CADD, and computer equipment; owned survey equipment and tools; rent, utilities, and depreciation; office expenses; recruiting; professional services; incentive and retirement; and facilities cost of capital.
2. The direct non-salary costs are those costs directly incurred in fulfilling the terms of this Contract including, but not limited to travel, reproduction, supplies and fees for special professional services of outside consultants. If the Engineer is directed to employ special, professional expertise, the Agency will be billed by the Engineer for the special service invoiced amount plus ten percent (10%) for administrative overhead.

Payment of compensation shall be upon submittal to the Agency of a bill by the Engineer at approximate monthly intervals for services rendered during the preceding time period.

The cost records and accounts pertaining to this Contract are to be kept available for inspection by representatives of the Agency for a period of three (3) years after final payment. In the event any audit or inspection identifies any discrepancy in the financial records, the Engineer shall provide clarification and/or make adjustments accordingly.

ARTICLE 5

ADDITIONAL WORK

If during the performance of this contract, or subsequent to completion of the work under this contract, other or additional services other than those previously specified, including but not limited to additions or revisions by the Agency, are ordered in writing by the Agency, the Engineer agrees to provide the services and the Agency agrees to compensate the Engineer under the same method of Compensation Determination described herein, to be determined at the time the additional services are ordered. The

Engineer agrees not to proceed with the additional services until such time as the costs for the additional services have been approved by the Agency.

ARTICLE 6

PUBLIC RECORDS REQUESTS

The Engineer shall comply with Agency requests for documents which are the result of public records requests made under the Public Records Act. The Agency hereby acknowledges that gathering, copying and transmitting documents requested in this manner is Additional Work and agrees to compensate the Engineer accordingly.

ARTICLE 7

MAJOR REVISIONS

If, after the design has been approved by the Agency, and the Engineer has proceeded with the final design, and has performed work in processing same and the Agency authorizes new or substantially alters the design, the Agency will pay the Engineer a just and equitable compensation as mutually agreed upon by the Agency and the Engineer, or if an agreement cannot be reached within thirty (30) days, the equitable compensation shall be determined by mediators.

ARTICLE 8

COST ESTIMATE

The Agency is herewith advised that the Engineer has no control over the cost of labor, material, and equipment, including the contractors' and suppliers' methods of producing and delivering such goods and services; or over the methods and styles of competitive bidding or market conditions; and, accordingly, the Engineer's cost estimates are made and furnished on the basis of his experience and qualifications and represent only his best judgment as a design professional and within his familiarity with the construction industry, and, as such, the Engineer cannot and does not warrant, in any other manner or style, the accuracy of the cost estimates, nor that the estimates will or will not vary significantly with bids received by or construction costs realized by the Agency.

ARTICLE 9

FACILITIES TO BE FURNISHED BY THE ENGINEER

The Engineer shall furnish and maintain a central office, work space and equipment suitable and adequate for the prosecution of the work that is normal to the functioning of an established operating engineering practice.

ARTICLE 10

OWNERSHIP OF PLANS

All reports, designs, drawings and specifications prepared by the Engineer, as provided under this Contract shall be and do become the property of the Agency upon payment to the Engineer of his compensation as set forth in this Contract. Reuse of any of the instruments of services of the Engineer by the Agency on extensions of this project or on any other project without the written permission of the Engineer shall be at the Agency's risk and the Agency agrees to defend, indemnify and hold harmless the Engineer from all claims, damages and expenses including attorney's fees arising out of such unauthorized reuse of the Engineer's instruments of service by the Agency or by others acting through the Agency.

ARTICLE 11

SEVERABILITY

If any provision of this Contract is held invalid, the remainder of this Contract shall not be affected thereby, if such remainder would then continue to conform to the terms and requirements of the applicable law.

ARTICLE 12

MEDIATION

All claims, disputes and other matters in question between Agency and Engineer shall, in the first instance, be subject to mediation. Either party may notify the other, by certified mail, of the existence of a claim or dispute. If such claim or dispute cannot promptly be resolved by the parties, the Engineer shall promptly contact the Judicial Arbitration and Mediation Service, Inc., or any other recognized mediation service agreed to by the parties, to arrange for the engagement and appointment of a mediator for the purpose of assisting the parties to amicably resolve the claim or dispute. The person or persons serving as mediator will be agreed upon by both parties. The cost of the mediator shall be borne equally by the parties. The Agency and Engineer further agree to cooperate fully with the appointed mediator's attempt to resolve the claim or dispute, and also agree that litigation may not be commenced, by either party, for a period of ninety calendar days following the receipt by the other party of the written notice of claim or dispute. This mediation provision may be asserted by either party as grounds for staying such litigation.

ARTICLE 13

ASSIGNABILITY

The Engineer shall not assign nor transfer any interest in this Contract without the prior written consent of the Agency.

ARTICLE 14

EQUAL EMPLOYMENT OPPORTUNITY

The Engineer agrees that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, age or national origin.

The parties hereby incorporate 41 C.F.R. 60-1.4(a)(7); 29 C.F.R. Part 471, Appendix A to Subpart A; 41 C.F.R. 60-300.5(a)11; and 41 C.F.R. 60-741.5(a)6; if applicable.

This contractor and subcontractor shall abide by the requirements of 41 C.F.R. 60-300.5(a) and 41 C.F.R. 741.5(a). These regulations prohibit discrimination against qualified protected veterans, and qualified individuals on the basis of disability, respectively, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and qualified individuals with disabilities, respectively.

ARTICLE 15

COVENANT AGAINST CONTINGENT FEES

The Engineer warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fees, excepting bona fide employees. For breach or violation of this warranty, the Agency shall have the right to annul this Contract without liability or in its discretion to deduct from the Contract price or consideration or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

ARTICLE 16

SAFETY

The duty and/or Services furnished hereunder by the Engineer, does not include a review of the adequacy of any contractor's safety measures in, on, or near a project construction site. The contractor alone shall have the responsibility and liability thereof, and shall be insured accordingly. Neither the activities of the Engineer, nor the presence of the Engineer's employees at a site, shall relieve the contractor of their obligations, duties, and responsibilities with any health or safety precaution required to ensure the safety of the jobsite.

ARTICLE 17

INDEMNITY AGREEMENT

The Engineer's insurance shall be primary. The Engineer shall hold the Agency harmless from, and shall indemnify the Agency against, any and all claims, demands, actions or liabilities caused by or occurring by reason of any negligent act or omission of the Engineer, its agents, employees or subcontractors, arising out of or in connection with the performance of this Contract.

In those cases where damages have been caused by the concurrent negligence of the Agency and Engineer, its agents, employees or subcontractors, the Engineer shall be required to indemnify the Agency for that portion of the damages caused by the negligence of the Engineer, its agents, employees or subcontractors.

The Engineer has no duty to indemnify the Agency where damages were caused by the negligence of the Agency.

ARTICLE 18

INSURANCE

A. Public Liability

The Engineer shall provide evidence of comprehensive Public Liability and Property Damage Insurance which includes but is not limited to, operations of the Engineer, commercial general liability, and blanket limited contractual liability with limits of not less than:

COMPREHENSIVE GENERAL LIABILITY

Bodily Injury & Property Damage: \$2,000,000 each person
 \$2,000,000 each occurrence
 \$2,000,000 each aggregate

AUTOMOBILE LIABILITY

Bodily Injury: \$1,000,000 each person
 \$1,000,000 each occurrence

Property Damage: \$1,000,000 single limit

The Agency shall be named as an additional insured as respects this Contract. In conjunction therewith, the Engineer shall furnish a certificate of such insurance to the Agency at the time of execution of this Contract.

B. Professional Liability

The Engineer shall provide Professional Errors and Omissions Liability Insurance which shall provide coverage for any negligent professional acts, errors or omissions for which the Engineer is legally responsible, with limits of not less than:

PROFESSIONAL ERRORS \$2,000,000 each occurrence
AND

OMISSIONS LIABILITY \$2,000,000 aggregate

The Engineer shall furnish a certificate of such insurance to the Agency at the time of execution of this Contract.

ARTICLE 19

STATUS OF ENGINEER

The Engineer is an independent contractor operating for its own account, and is in no way and to no extent an employee or agent of the Agency. The Engineer shall have the sole judgment of the means, mode or manner of the actual performance of this Contract. The Engineer, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing this Contract.

ARTICLE 20

CERTIFICATION OF ENGINEER

Attached hereto is Exhibit "B" Certification Regarding Debarment, Suspension and Other Responsibility Matters.

ARTICLE 21

CHOICE OF LAW/JURISDICTION/VENUE

This Contract shall be governed as to validity, interpretation, construction and effect, and in all other respects, by the laws of the State of Washington. Jurisdiction of any suit or action arising out of or in connection with this Contract shall be in the State of Washington, and the venue thereof be in the same County as the Agency.

ARTICLE 22

NOTICES

In every case where, under any of the provisions of this Contract or in the opinion of either the Agency or the Engineer or otherwise, it shall or may become necessary or desirable to make, give, or serve any declaration, demand, or notice of any kind or character or for any purpose whatsoever, the same shall be in writing, and it shall be sufficient to either (1) deliver the same or a copy thereof in person to the Mayor, if given by the Engineer, or to the President or Secretary of the Engineer personally, if given by the Agency; or (2) mail the same or a copy thereof by registered or certified mail, postage prepaid, addressed to the other party at such address as may have theretofore been designated in writing by such party, by notice served in the manner herein provided, and until some other address shall have been so designated, the address of the Agency for the purpose of mailing such notices shall be as follows:

CITY OF MATTAWA
521 East Government Road
Mattawa, Washington 98349

and the address of the Engineer shall be as follows:

GRAY & OSBORNE, INC.
1130 Rainier Avenue South
Suite 300
Seattle, Washington 98144

ARTICLE 23

ATTORNEY'S FEES

The parties agree that in the event a civil action is instituted by either party to enforce any of the terms and conditions of this Contract, or to obtain damages or other redress for any breach hereof, the prevailing party shall be entitled to recover from the other party, in addition to its other remedies, its reasonable attorney's fees in such suit or action and upon any appeal therefrom.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year written below.

ENGINEER: Gray & Osborne, Inc.

AGENCY: City of Mattawa

By: 
(Signature)

By: _____
(Signature)

Name/Title: Michael B. Johnson, P.E., Principal

Name/Title: _____
(Print)

Date: 7/8/26

Date: _____

"Equal Opportunity/Affirmative Action Employer"

EXHIBIT "A"

GRAY & OSBORNE, INC.

PROFESSIONAL ENGINEERING SERVICES CONTRACT FULLY BURDENED BILLING RATES* THROUGH JUNE 30, 2027**

<u>Employee Classification</u>	<u>Fully Burdened Billing Rates</u>		
AutoCAD/GIS Technician/Engineering Intern	\$ 75.00	to	\$198.00
Electrical Engineer	\$125.00	to	\$255.00
Structural Engineer	\$125.00	to	\$250.00
Environmental Technician/Specialist	\$105.00	to	\$190.00
Engineer-In-Training	\$115.00	to	\$180.00
Civil Engineer	\$145.00	to	\$195.00
Project Engineer	\$155.00	to	\$220.00
Project Manager	\$165.00	to	\$283.00
Principal-in-Charge	\$180.00	to	\$283.00
Field Inspector	\$125.00	to	\$205.00
Field Survey Member	\$85.00	to	\$160.00
Professional Land Surveyor	\$150.00	to	\$230.00
Secretary/Word Processor***	N/A		

* Fully Burdened Billing Rates include overhead and profit.

** Updated annually, together with the overhead.

All actual out-of-pocket expenses incurred directly on the project are added to the billing. The billing is based on direct out-of-pocket expenses; meals, lodging, laboratory testing and transportation. The transportation rate is \$0.72 per mile or the current maximum IRS rate without receipt IRS Section 162(a).

*** Administration expenses include secretarial and clerical work; GIS, CADD, and computer equipment; owned survey equipment and tools (stakes, hubs, lath, etc. – Note: mileage billed separately at rate noted); miscellaneous administration tasks; facsimiles; telephone; postage; and printing costs, which are less than \$150.

EXHIBIT "B"

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

- I. The Engineer, Gray & Osborne, Inc., certifies to the best of its knowledge and belief, that it and its principals:
- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - B. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission or fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (I)(B) of this certification; and
 - D. Have not within a 3-year period preceding this application/proposal had one or more public transactions (federal, state, or local) terminated for cause or default.



Michael B. Johnson, P.E., Principal
Gray & Osborne, Inc.

7/8/26

Date

The Agency may confirm the Engineer's suspension or debarment status on General Services Administration System for Award Management website: www.sam.gov.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/8/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AssuredPartners Design Professionals Ins. Svc. LLC
1325 4th Ave, Suite 2100
Seattle WA 98101

CONTACT
NAME: Allison Barga
PHONE (A/C, No, Ext): 360-626-2007 FAX (A/C, No): 360-626-2007
E-MAIL: certsdesignpro@assuredpartners.com
ADDRESS:

License#: 6003745

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: The Travelers Indemnity Company of Connecticut	25682
INSURER B: Travelers Property Casualty Company of America	25674
INSURER C: Travelers Casualty and Surety Co of America	31194
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Gray & Osborne Inc
1130 Rainier Avenue South, Suite 300
Seattle WA 98144

COVERAGES

CERTIFICATE NUMBER: 1743927093

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

EXCLUSIONS AND CONDITIONS OF COVERAGE			POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS				
INSR LTR	TYPE OF INSURANCE			ADDL INSD	SUBR WVD						
A	☒	COMMERCIAL GENERAL LIABILITY		Y	Y	6808N74449A	9/10/2025	9/10/2026	EACH OCCURRENCE	\$ 1,000,000	
	☐	CLAIMS-MADE	☒						OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	☒	OCP/XCU/BFPD							MED EXP (Any one person)	\$ 10,000	
	☒	Separation Instds							PERSONAL & ADV INJURY	\$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:								GENERAL AGGREGATE	\$ 2,000,000	
	☐	POLICY	☒	PRO-JECT	☐	LOC			PRODUCTS - COMP/OP AGG	\$ 2,000,000	
	☐	OTHER:								\$	
A	☒	AUTOMOBILE LIABILITY			Y	Y	BA8P536892	9/10/2025	9/10/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	☒	ANY AUTO								BODILY INJURY (Per person)	\$
	☐	OWNED AUTOS ONLY	☐	SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	☐	HIRED AUTOS ONLY	☐	NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	☐										\$
B	☒	UMBRELLA LIAB	☒	OCCUR	Y	Y	CUP8N747012	9/10/2025	9/10/2026	EACH OCCURRENCE	\$ 1,000,000
	☐	EXCESS LIAB	☐	CLAIMS-MADE						AGGREGATE	\$ 1,000,000
	☐	DED	☒	RETENTION \$ 10,000							\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			Y / N	N / A	6808N74449A	9/10/2025	9/10/2026	☐ PER STATUTE	☒ OTH-ER	WA Stop Gap
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)									E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below									E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
										E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
C	Professional Liab: Claims Made Pollution Liab: Occurrence Form					105339819	9/10/2025	9/10/2026	\$2,000,000 Per Claim \$2,000,000 Aggregate		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The following policies are included in the underlying schedule of insurance for umbrella/excess liability: General Liability/Auto Liability/Employers Liability.
City of Mattawa is an additional insured per the attached.

CERTIFICATE HOLDER

CANCELLATION

City of Mattawa
521 East Government Road
Mattawa WA 98349

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET WAIVER OF SUBROGATION

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

The following replaces Paragraph **A.5., Transfer of Rights Of Recovery Against Others To Us**, of the **CONDITIONS** Section:

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent

required of you by a written contract executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of the operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

The following is added to Paragraph c. in **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE** in the **BUSINESS AUTO COVERAGE FORM** and Paragraph e. in **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE** in the **MOTOR CARRIER COVERAGE FORM**, whichever Coverage Form is part of your policy:

This includes any person or organization who you are required under a written contract or agreement

between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to name as an additional insured for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent of that person's or organization's liability for the conduct of another "insured".

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED (ARCHITECTS, ENGINEERS AND SURVEYORS)

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that you agree in a "written contract requiring insurance" to include as an additional insured on this Coverage Part, but:

- a. Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and
- b. If, and only to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies, or in connection with premises owned by or rented to you.

The person or organization does not qualify as an additional insured:

- c. With respect to the independent acts or omissions of such person or organization; or
- d. For "bodily injury", "property damage" or "personal injury" for which such person or organization has assumed liability in a contract or agreement.

The insurance provided to such additional insured is limited as follows:

- e. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.
- f. This insurance does not apply to the rendering of or failure to render any "professional services".
- g. In the event that the Limits of Insurance of the Coverage Part shown in the Declarations exceed the limits of liability required by the "written contract requiring insurance", the insurance provided to the additional insured shall be limited to the limits of liability required by that "written contract requiring insurance". This endorsement does not increase the limits of insurance described in Section III – Limits Of Insurance.

- h. This insurance does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless the "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured, and then the insurance provided to the additional insured applies only to such "bodily injury" or "property damage" that occurs before the end of the period of time for which the "written contract requiring insurance" requires you to provide such coverage or the end of the policy period, whichever is earlier.

2. The following is added to Paragraph 4.a. of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

The insurance provided to the additional insured is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured for a loss we cover. However, if you specifically agree in the "written contract requiring insurance" that this insurance provided to the additional insured under this Coverage Part must apply on a primary basis or a primary and non-contributory basis, this insurance is primary to other insurance available to the additional insured which covers that person or organizations as a named insured for such loss, and we will not share with the other insurance, provided that:

- (1) The "bodily injury" or "property damage" for which coverage is sought occurs; and
- (2) The "personal injury" for which coverage is sought arises out of an offense committed;

after you have signed that "written contract requiring insurance". But this insurance provided to the additional insured still is excess over valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured under any other insurance.

COMMERCIAL GENERAL LIABILITY

3. The following is added to Paragraph 8., Transfer Of Rights Of Recovery Against Others To Us, of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

We waive any right of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal injury" arising out of "your work" performed by you, or on your behalf, done under a "written contract requiring insurance" with that person or organization. We waive this right only where you have agreed to do so as part of the "written contract requiring insurance" with such person or organization signed by you before, and in effect when, the "bodily injury" or "property damage" occurs, or the "personal injury" offense is committed.

4. The following definition is added to the DEFINITIONS Section:

"Written contract requiring insurance" means that part of any written contract under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs and the "personal injury" is caused by an offense committed:

- a. After you have signed that written contract;
- b. While that part of the written contract is in effect; and
- c. Before the end of the policy period.

CITY OF MATTAWA

STAFF REPORT

To: Mayor Celaya and City Council
From: Public Works Department
Date: July 16, 2026
Proceeding Type: New Business
Subject: Procurement of Kemira PAX-14

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | July 16, 2026 |
| • Second Presentation: | |
| • Requested Action: | Motion |
-

Staff Report Summary

The subject in front of City Council is to authorize the purchase of Kemira PAX-14 to use at the Wastewater treatment plant(WWTP) to reduce and/or eliminate Total Suspended Solids violations.

Background

The City of Mattawa Wastewater Treatment Plant (WWTP) is currently experiencing operational challenges that have affected its ability to consistently meet the requirements of its Washington State Waste Discharge Permit. As a result, the facility has experienced several permit violations, including exceedances for Total Suspended Solids (TSS). The Washington State Department of Ecology (Ecology) has been working closely with City staff for several months to troubleshoot operational issues, evaluate treatment performance, and implement process adjustments.

One of the primary operational challenges is the excessive growth of filamentous bacteria, specifically Microthrix, within the activated sludge process. Microthrix is a naturally occurring, thread-like bacterium that, in normal concentrations, contributes to the formation of healthy sludge flocs. However, excessive growth can lead to filamentous bulking, preventing solids from settling properly in the secondary clarifiers. Poor settling allows suspended solids to carry over into the treated effluent, contributing to TSS permit exceedances and reducing overall treatment efficiency.

As part of the City's action plan, the Washington State Department of Ecology has recommended the use of Kemira PAX-14, a polyaluminum chloride (PAC) coagulant, to help control the excessive growth of Microthrix and improve sludge settleability. The addition of PAX-14 is expected to enhance floc formation, reduce filamentous bulking, and improve solids separation in the secondary clarifiers. Implementing this treatment is intended to improve effluent quality, reduce Total Suspended Solids (TSS), and support the City's efforts to return to compliance with its wastewater discharge permit while longer-term process optimization continues.

The City has been actively monitoring plant performance and implementing operational adjustments to improve sludge settling, optimize biological treatment, and restore compliance with permit requirements. Staff remain in regular communication with Andy O'Neill of the Washington State Department of Ecology and Nancy Wetch, P.E., of Gray & Osborne, Inc., to evaluate treatment

conditions, identify the underlying causes of the operational issues, and develop effective corrective actions . The cost for PAX 14 is \$1.02 a pound, 11,728 pounds are needed (4 totes).

Fiscal and Policy Implications

No policy implications are anticipated. Financial impacts are expected, at \$11,963, plus tax and freight. The purchase will derive from the appropriate fund(s) listed below:

#	FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING BUDGET AMOUNT	
1	Sewer Operating Fund	535.10.48.02	Sewer Plant Maintenance	\$27,000	\$25,017	\$1,983	7%
		535.10.48.0	System Repairs/ Maintenance	\$27,000	\$14,268	\$12,732	47%
TOTAL						\$14,715	

Options

1. Authorize the purchase of Kemira PAX-14 to use at the Wastewater treatment plant to reduce and/or eliminate nitrogen violations.
2. Do not authorize the purchase of Kemira PAX-14 and possibly receive correspondence of violations including fines in amounts of \$10,000 per violations .

Staff Recommendation

1. Authorize the purchase of Kemira PAX-14 to use at the Wastewater treatment plant to reduce and/or eliminate TSS violations.

Attachments

A.	Product Data Sheet
B.	Pictures
C.	Quote

The following documents are attached and subject for review:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ N/A			
Legal	▪ PDF			
Financial	▪ PDF	Staff Report	7/13/26	Initials: <i>ste4</i>
Comment:				

From: Jeff Zachman
Sent: Monday, June 22, 2026 3:44 PM
To: Juan Ledezma <jledezma@cityofmattawa-wa.gov>
Cc: Lance Jones <lancej@cascaedecolumbia.com>; Jeff Zachman <jeffz@cascaedecolumbia.com>; Whitney Klaus <whitneyk@cascaedecolumbia.com>
Subject: RE: City of Mattawa Quote

Juan –

Hi! Good talking with you! Let's see how quick we can get a Tote of PAX 14 rolling to you to help address your Microthrix issue. The first step is getting you set up in the Accounting system so we can set up an order. Please fill out and sign the attached Credit Application to Lance, Whitney and copy me. Lance will handle the details for you, but I'm here to help.

Attached are the Tech Data on PAX 14 and the note to **Nancy** Wetch, Grey& Osborne. Your pricing is:

PAX -14 PolyAluminun Chloride (~11.1 Lb/Gal)
2930 Lb Tote, \$400.00 Tote Deposit **\$1.02/Lb**
FOB: Ship Point, Spokane, WA
\$35.00 Invoice/Enviro Surcharge per Invoice
Temporary Fuel Surcharge \$.01/Lb

We would ship via Peninsula Trucking (PrePay&Add) with the freight cost ~\$180.00/Tote. With any luck we may be able to get it shipped out by the end of the week and would see it early next week. Let me know if you have any specific question and Lance or I can help. Thanks! Regards ...Jeff...

Mattawa WWTP, WA

580014NT

PAX-14 (POLY ALUMINUM CHLORIDE) # TOTE

2930 Lb Tote

\$

1 0200 Lb

6/20/26

Jeff Zachman
Cascade Columbia Distribution
14200 SW Tualatin Sherwood Rd. | Sherwood, OR 97140
Cell: 971.253.9215 |
Warehouse/Orders: 503.625.5293 | Fax: 503.625.4335
jeffz@cascaedecolumbia.com

Filamentous bacteria - Microthrix





Kemira PAX-14

Polyaluminum Chloride

KEMIRA PAX-14 is a high performance liquid polyaluminum chloride coagulant that offers superior clarification in potable and wastewater treatment. KEMIRA PAX-14 contains high concentration of aluminum that is highly charged, enabling less of it to do more. Advantages available to end users include reduced sludge generation, less pH adjustment, longer filter runs, superior finished water quality, and improved cold water performance. KEMIRA PAX-14 is especially designed for color removal.

Typical Properties

Appearance	Yellowish liquid
Specific Gravity (20°C/68°F)	1.30 – 1.35
Aluminum (Al)	7.0 – 7.4 wt. %
Aluminum Oxide (Al ₂ O ₃)	13.2 – 14.0 wt. %
Chloride (Cl)	19 – 22 wt. %
Basicity	20 – 30 wt. %
Turbidity	< 50 NTU
pH (20°C/68°F)	< 2
Freezing Point	-20°C / -4°F

This TDS is a general representation of the product. Detailed product specification/ analysis is available upon request.

Certification / Approval

KEMIRA PAX-14 meets or exceeds the requirements of the current AWWA Standard B408 for liquid polyaluminum chloride and is NSF/ANSI Standard 60 certified for use in potable water treatment up to 210 mg/L.

Dosing

KEMIRA PAX-14 should be fed straight without dilution. A diaphragm-metering pump of non-corrosive material is suitable.

Storage

Storage tanks and piping should be constructed of suitable non-corrosive material such as fiberglass or cross-linked polyethylene. KEMIRA PAX-14 is mildly corrosive and will attack most metals over a period of time. KEMIRA PAX-14 has a recommended shelf life of twelve (12) months in an appropriate storage environment. With this product, inspect the storage tank yearly, clean if necessary.

Handling / Safety

The handling of any chemical requires care. Anyone responsible for using or handling of KEMIRA PAX-14 should familiarize themselves with the Safety Data Sheet.

Delivery

Shipping Instructions: UN 3264, CORROSIVE LIQUID, ACIDIC, INORGANIC, N.O.S.
(Polyaluminum chloride basic/Polyaluminum Chloride), 8, III

Kemira makes this information available as an accommodation to its customers and it is intended to be solely a guide in customer's evaluation of the products. You must test our products, to determine if they are suitable for your intended uses and applications, as well as from the health, safety and environmental standpoint. You must also instruct employees, agents, contractors, customers or any third party which may be exposed to the products about all applicable precautions. All information and technical assistance is given without warranty or guarantee and is subject to change without notice. You assume full liability and responsibility for compliance with all information and precautions, and with all laws and statutes, ordinances and regulations of any governmental authority applicable to the processing, transportation, delivery, unloading, discharge, storage, handling, sale and use of each product. Nothing herein shall be construed as a recommendation to use any product in conflict with patents covering any material or its use.

Kemira

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Canada
Tel +1 450 652 0665

MATERIAL SAFETY DATA SHEET

Polyaluminum Chloride Solution

1. CHEMICAL PRODUCT AND COMPANY IDENTIFICATION

USA

Supplier: Kemira Water Solutions, Inc.
316 Bartow Municipal Airport
Bartow, Florida 33830

Customer Service Telephones:

(800) 879-6353

(785) 842-7424

(800) 450-7352 - Polymers

CANADA

Kemira Water Solutions Canada Inc.
3405 Blvd. Marie Victorin
Varennnes, Québec
J3X 1T6

(800) 465-6171

(450) 652-0665

Emergency Contacts (24 hr.)

FOR EMERGENCIES INVOLVING CHEMICAL SPILL OR RELEASE, CALL

CHEMTREC (800) 424-9300

USA (TOLL FREE)

CANUTEC (613) 996-6666

CANADA (CALL COLLECT)

Product Name:

Polyaluminum Chloride Solution

Chemical Family:

Polynuclear inorganic Salt

Formula:

$\text{Al}_2(\text{OH})_x\text{Cl}_{6-x}$ $0 < x < 6$

Synonym:

Poly(aluminum hydroxy)chloride; Aluminum chlorohydrate; PAX-10; PAX-11; PAX-14; PAX-18; PAX-28; PAX-29; PAX-XL8; PAX-XL9; PAX-XL19; PAX-XL30; PAX-XL30A; PAX-XL30C; PAX-XL31; PAX-XL31A; PAX-XL31C; PAX-XL35D; PAX-XL36; PAX-XL37; PAX-XL37A; PAX-XL37C; PAX-XL39; PAX-XL39A; PAX-XL39C; PAX-XL50; PAX-XL52; PAX-XL54; PAX-XL60;

MSDS Code:

PAX

Acceptable Product Uses:

Water treatment chemical

2. COMPOSITION / INFORMATION ON INGREDIENTS

<u>Component</u>	<u>CAS Number #</u>	<u>Concentration</u>	<u>ACGIH TWA</u>
Polyaluminum chloride	1327-41-9	8 – 24%	2 mg/m ³ (as Al)

WHMIS Classification: CLASS E

OSHA Classification: Physical: Corrosive Health: Corrosive

Target Organs: None known

3. HAZARDS IDENTIFICATION

Emergency Overview: Irritating to skin, eyes, and mucous membranes.

Carcinogenicity: Does not contain any known carcinogens or potential carcinogens.

MATERIAL SAFETY DATA SHEET

Polyaluminum Chloride Solution

4. FIRST AID MEASURES

- General:** If you feel unwell, seek medical attention (show the label or this MSDS if possible). Ensure that medical personnel are aware of the material(s) involved.
- Skin Contact:** Remove all contaminated clothing, jewelry, and shoes. Remove contaminated clothing and wash before reuse. Wash affected area with soap or mild detergent and running water for at least 15 minutes. If irritation develops, get medical attention.
- Eye Contact:** Flush immediately with water for at least 15 minutes, occasionally lifting upper and lower lids to be sure rinsing is complete. Get medical attention.
- Inhalation:** Move to fresh air. Obtain medical attention if cough or other respiratory symptoms develop.
- Ingestion:** **DO NOT INDUCE VOMITING**. If conscious, drink water or milk of magnesia. Do not give anything by mouth to an unconscious person. Get medical attention.

5. FIRE FIGHTING MEASURES

Flash point	Not applicable. Will not burn
Flammable Limits (Lower)	Not applicable
Flammable Limits (Upper)	Not applicable
Auto Ignition Temperature	Not applicable
Combustion and Thermal Decomposition Products	Hydrogen chloride may be released in a fire. Aluminum oxide and oxides of sulfur.
Rate of Burning	Does not burn
Explosive Power	Not applicable
Sensitivity to Static Discharge	Not available

Fire and Explosion Hazards: During a fire, irritating/toxic and corrosive fumes may evolve.

Extinguishing Media: The substance is not combustible. Use extinguishing media appropriate to the surrounding fire. Containers can build up pressure in the event of a fire. As in any fire, wear SCBA, pressure demand, pressure-demand and full protective equipment.

6. ACCIDENTAL RELEASE MEASURES

MATERIAL SAFETY DATA SHEET

Polyaluminum Chloride Solution

Spills, Leaks, or Release:

- **Restrict access** until clean-up operations are complete. Wear appropriate Personal Protective Equipment per Section 8. Ensure trained personnel conduct clean up and wear Personal Protective Equipment per Section 8.
- **Stop discharge if possible.** Avoid personal risk.
- **Notify Authorities** if release exceeds reportable quantity per Section 15
- **Small Spills** – Absorb spill with clay or dry material and collect in appropriate container for disposal.
- **Large Spills** – Prevent entry into sewers and confined areas. Dike, if possible. Keep unnecessary people away, isolate area and deny entry. Collect in appropriate container for disposal.
- **Neutralize spill residuals** carefully with lime, limestone, or soda ash and collect in a suitable container for disposal. Flush area with water. Notify the appropriate environmental authorities.

7. HANDLING AND STORAGE

Handling: Handle all chemicals with respect. Review the label, this MSDS and any other applicable information before use. Keep separated from incompatible substances. Use appropriate Personal Protective Equipment per Section 8. Handle only with equipment, materials and supplies specified by their manufacturer as being compatible and appropriate for use with this product.

Storage: Material may be stored in tightly closed shipping containers, preferably the supplier's containers. Containers of this material may be hazardous when empty, since they retain product residues (vapors, liquid); observe all warnings and precautions listed for the product. Do not use metal containers.

8. EXPOSURE CONTROLS/PERSONAL PROTECTION

Preventive Measures:

Engineering Controls: There should be enough local ventilation to circulate air. Ensure that eyewash station and safety showers are proximal to the workstation location.

Personal Protection Equipment:

Eye Protection: Wear splash resistant chemical goggles and, where splashing is possible, a full face shield. Maintain eye wash fountain and quick-drench facilities in work area.

Skin Protection: Wear impervious protective clothing, including boots, gloves, lab coat, apron or coveralls, as appropriate, to avoid skin contact.

Recommended Protective Material: Neoprene, Never use leather.

Respiratory Protection: Consider respirator warning properties before use.

- With limited contact use an appropriate chemical cartridge respirator with acid gas cartridge(s)
- When cleaning, decontaminating or performing maintenance on tanks, containers, piping systems and accessories, and in any other situations where airborne

MATERIAL SAFETY DATA SHEET

Polyaluminum Chloride Solution

contaminants and/or dust could be generated, use protective equipment to protect against ingestion or inhalation. HEPA or air supplied respirator, full protective coveralls with head cover, gloves and boots or chemical suits, and boots are suggested.

9. PHYSICAL AND CHEMICAL PROPERTIES

Appearance:	Clear amber or colorless
Odor:	Pungent chlorine-like odor
Form:	Liquid
pH as is:	0.5-4.4
Vapor Pressure (mm Hg):	ca. 18 mm Hg at 20°C
Boiling Point:	100 – 110 °C
Specific Gravity):	1.15 – 1.40 @ 25 °C
Solubility (water):	soluble
Vapor Density (Air=1):	1.3
Percent Volatile by Vol.:	N/A
Freezing Point:	-20 to -5 °C

10. STABILITY AND REACTIVITY

Hazardous Decomposition Products: Thermal decomposition: after completely dry and heated to decomposition will produce sulfur oxides and aluminum oxides as well as HCl gas.

Chemical Stability: Stable at normal temperatures and pressure.

Conditions to Avoid: Avoid contact with mineral acids, excessive heat and bases/alkalis

Incompatibility with other Substances: Carbon steel, aluminum, carbon, brasses, and nylon.

Hazardous Polymerization: Will not occur.

11. TOXICOLOGICAL INFORMATION

Not available.

12. ECOLOGICAL INFORMATION

Not available.

13. DISPOSAL CONSIDERATIONS

Review Federal, State, Provincial, and Local government regulations prior to disposal. This material exhibits the characteristic of corrosivity to metals and other building materials and any disposal must comply with hazardous waste disposal requirements. Any residues and/or rinse waters from cleaning of tanks, containers, piping systems and accessories may be a hazardous characteristic waste and must be properly disposed of in accordance with federal, state, provincial and local laws.

MATERIAL SAFETY DATA SHEET

Polyaluminum Chloride Solution

RCRA: Test waste material for corrosivity, D002, prior to disposal

14. TRANSPORT INFORMATION

	Canada (TDG)	U.S. (DOT)
Shipping Name	Corrosive liquid, acidic, inorganic, NOS.	Corrosive liquid, acidic, inorganic, NOS.
Hazard Class/Division	8	8
Identification No. Packing Group:	UN 3264 III	UN 3264 III

Transportation Emergency Telephone Numbers:

1-800-424-9300 CHEMTREC (USA)

1-613-996-6666 CANUTEC (CANADA) (CALL COLLECT)

IATA/ICAO Class: 8

15. REGULATORY INFORMATION

USA CLASSIFICATION:

OSHA Classification: Hazardous by definition of Hazard Communication Standard (29 CFR 1920.1200)

SARA Regulations sections 313 and 40 CFR 372: No

SARA Hazard Categories, SARA SECTIONS 311/312 (40CFR370.21):

Acute	Yes
Chronic	No
Fire	No
Reactive	No
Sudden Release	No
OSHA Process Safety (29CFR1910.119)	No

Clean Water Act Requirements: Designated as a hazardous substance under section 311(b)(2)(A) of the Federal Water Pollution Control Act and further regulated by the Clean Water Act Amendments of 1977 and 1978. These regulations apply to discharges of this substance.

TSCA: This substance or all ingredients of this product are listed on the Chemical Substances Inventory of the TSCA. Does not require reporting.

Other Regulations/Legislation which apply to this product:

California Proposition 65: No

Right-To-Know Lists: Massachusetts, New Jersey, Pennsylvania, California

This product does not contain, nor is it manufactured with, ozone-depleting substances.

CANADIAN CLASSIFICATION

MATERIAL SAFETY DATA SHEET

Polyaluminum Chloride Solution

This product has been classified in accordance with the hazard criteria of the CPR (Controlled Products Regulations) and this MSDS (Material Safety Data Sheet) contains all information required by the CPR.

Controlled Products Regulation (WHMIS) Classification: E: Corrosive

CEPA / Canadian Domestic Substances List (DSL): The substance in this product is on the Canadian Domestic Substances List (CEPA DSL).

SHELF LIFE: Please use within one year.

16. OTHER INFORMATION

National Fire Protection Association (NFPA) and Hazardous Materials Identification System (HMIS) Ratings:

	NFPA	HMIS
HEALTH	1	1
FIRE	0	0
REACTIVITY	0	0

4 = Extreme/Severe
3 = High/Serious
2 = Moderate
1 = Slight
0 = Minimum

Kemira Water Solutions, Inc., and Kemira Water Solutions of Canada, Inc. provide the foregoing information in good faith and make no representations as to its comprehensiveness or accuracy. This document is intended only as a guide to the appropriate precautionary handling of the material by a properly trained person using the product. Individuals receiving the information must exercise their independent judgment in determining its appropriateness for a particular purpose.

Kemira Water Solutions, Inc., and Kemira Water Solutions of Canada, Inc. make no representations or warranties, either expressed or implied, including without limitation any warranties of merchantability or fitness for a particular purpose with respect to the information set forth herein or the product to which the information refers. Accordingly, Kemira Water Solutions, Inc., and Kemira Water Solutions of Canada, Inc. disclaim responsibility for damages resulting from use or reliance upon this information.

MSDS Revised on June 21 2007 by Kemira Water Solutions EHSQ group

**CITY OF MATTAWA
STAFF REPORT**

To: Mayor Celaya and City Council
From: Public Works Department
Date: July 16, 2026
Proceeding Type: New Business
Subject: Public Works Board Applications & Submittals' Approval

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | June 5, 2026 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |
-

Staff Report Summary

The subject in front of City Council is to authorize staff to submit the 2026 Public Works Board (PWB) FY27 Grant, due July 31, 2026.

Background

In 2019, the City conducted an inspection of both water reservoirs (the standpipe and reservoir). The findings indicated that the reservoir recoating may need to be replaced as early as 2025. In July of 2026 the city had both reservoirs reinspected; evaluation results are pending. This recoating project is eligible for funding through the Public Works Board (PWB). Both the water reservoir and standpipe are considered critical infrastructure assets and are listed in the City's Water System Plan.

A second application will address the installation and replacement of approximately 15–20 isolation valves throughout the City. Isolation valves are essential for isolating sections of the water system during maintenance, new connections, replacements, repairs, and emergency responses. PWB recommends that unrelated projects be submitted as separate applications. In 2025, the City applied for the projects referenced above, but was not selected for funding. This may have been due, in part, to the fact that funding had already been awarded for the Well No. 2 Rehabilitation Project. Since that time, the Well No. 2 project has been successfully completed, and all grant objectives and deliverables have been fully satisfied. With the successful completion of that project, the City is well-positioned to pursue additional funding opportunities to address its remaining infrastructure needs.

During the FY27 funding cycle, the Public Works Board will award up to \$202 million for qualifying construction projects. However, the Board reserves the right to award less based on available funds in the Public Works Assistance Account at the time of awards.

Fiscal and Policy Implications

Financial impacts are expected depending on the award grant to loan package. No policy implications are anticipated; besides grant acceptance and reporting if awarded.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING AMOUNT	
411 Capital Improvement Fund	TBD	Water Capital Fund	\$	\$	\$	%
TOTAL						

Options

1. Authorize staff to apply and submit for the 2026 Public Works Board (PWB) FY27 Grants due July 31, 2026 and work with community partners, members, and G&O engineering .
2. Do not authorize staff to apply and submit for the 2026 Public Works Board (PWB) FY27 Grants due July 31, 2026 and work with community partners, members, and G&O engineering and work with community partners, members, and G&O engineering .

Staff Recommendation

- Authorize staff to apply and submit for the 2026 Public Works Board (PWB) FY27 Grants due July 31, 2026 and work with community partners, members, and G&O engineering

Attachments

A.	PWB Local Infrastructure Notice
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The following documents are attached and subject for review:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ PDF	PWB Local Infrastructure Notice	7/8/2026	
Legal	▪ N/A			
Financial	▪ WORD	Staff Report	7/13/26	Initials: JH.
Comment:				

**CITY OF MATTAWA
STAFF REPORT**

To: Mayor Celaya and City Council
From: Public Works Department
Date: July 16, 2026
Proceeding Type: New Business
Subject: TIB Grant -Application & Submittal

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | July 16, 2026 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |

Staff Report Summary

The subject in front of City Council is to authorize staff to apply and submit for the 2026 Transportation Improvement Board (TIB) Grant, due Friday, July 31, 2026.

Background

The Legislature created the Transportation Improvement Board to foster state investment in quality local transportation projects. TIB distributes grant funding, which comes from the revenue generated by three cents of the statewide gas tax from cities and counties to be utilized for funding transportation projects. TIB's grant programs are categorized by the type of customer agency each program is intended to serve, urban and small city programs and other opportunities. The grant would fund the rehabilitation of a paved road with a low PCR score, such as Government Road, and/or sidewalk infrastructure.

The City of Mattawa has applied in the past and has been competitive and successful in receiving funding. Roads being considered are based on the City's WSDOT Six-year Transportation Improvement. The city did not receive funding in 2025.

Fiscal and Policy Implications

Financial impacts can be from 0% - 5% with funds deriving from the Transportation Benefit District (TBD) Fund. A matched amount is not required but can make the project more competitive. No policy implications are anticipated.

FUND	BARS	LINE ITEM	FUND AMOUNT	CURRENT EXPENDITURE*	REMAINING AMOUNT	
140	N/A	Transportation Benefit Fund	\$	\$0.00	\$	100 %

Options

1. Authorize staff to apply and submit for the TIB Grant with a matching amount of 5% or \$40,000 (whichever is less) deriving from the TBD Fund.
2. Do not authorize staff to apply and submit for the TIB Grant with a matching amount of 5% or \$40,000 (which is less) deriving from the TBD Fund.
3. Authorize staff to apply and submit for the TIB Grant with no city match.

Staff Recommendation

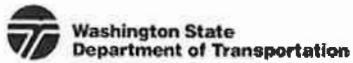
1. Authorize staff to apply and submit for the TIB Grant with a matching amount of 5% or up to \$40,000 (whichever is lesser) deriving from the TBD Fund

Attachments

A.	Six-Year Transportation Improvement Program
B.	140 -Transportation Benefit Fund

The following documents are attached and subject for review:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ PDF	Staff Report & Attachments		
Legal	▪ N/A			
Financial	▪ PDF	Staff Report & Attachments	7/13/20	Initials: JM.
Comment:				



Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	1	Government Road Rehab Project Government Road SR243 to Boundary Ave Reconstruct Government Road from SR243 to Boundary Avenue.	WA-10203					04		1.000	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2028	RAISE	2,625,000	TIB	2,625,000	1,050,000	6,300,000
Totals				2,625,000		2,625,000	1,050,000	6,300,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	6,300,000	0	0
Totals	0	0	6,300,000	0	0

Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	2	Priest Rapids Drive Sidewalk Improvements Priest Rapids Drive William Ave. to Riverview Ave. Construct a sidewalk along the north side of Priest Rapids Drive, creating a safe and accessible route for pedestrians traveling to and from school campuses.	WA-15948					28		0.270	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	TIB	85,057	4,443	89,500
P	RW	2026		0	TIB	28,511	1,489	30,000
P	CN	2026		0	TIB	652,232	34,068	686,300
Totals				0		765,800	40,000	805,800

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	89,500	0	0	0	0
RW	30,000	0	0	0	0
CN	686,300	0	0	0	0
Totals	805,800	0	0	0	0

Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
06	3	Riverview Avenue Sidewalk Improvements Riverview Avenue Government Road to 4th Street A sidewalk will be built on Riverview Aves west side, with crosswalks at Government, Riverview, and 4th, connecting to new development sidewalks.	WA-16751					28		0.250	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	TIB	79,325	4,175	83,500
P	CN	2026		0	TIB	608,475	32,025	640,500
Totals				0		687,800	36,200	724,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	83,500	0	0	0	0
CN	640,500	0	0	0	0
Totals	724,000	0	0	0	0

Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
07	4	Riverview Avenue North Overlay Riverview Avenue Government Road to Priest Rapids Drive Complete subgrade repairs and overlay with HMA.	WA-16755					05		0.220	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2027		0	TIB	67,600	0	67,600
P	CN	2027		0	TIB	518,600	0	518,600
Totals				0		586,200	0	586,200

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	67,600	0	0	0
CN	0	518,600	0	0	0
Totals	0	586,200	0	0	0

Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	5	Saddle Mountain Drive Sidewalk Saddle Mountain Drive Riverview Avenue to Boundary Ave Construct curb, gutter, sidewalk and ADA curb ramps	WA-16756					28		0.150	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2027		0	TIB	47,800	0	47,800
P	CN	2027		0	TIB	366,900	0	366,900
Totals				0		414,700	0	414,700

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	47,800	0	0	0
CN	0	366,900	0	0	0
Totals	0	414,700	0	0	0

Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
07	6	Hoose Street Sidewalk Hoose Street Riverview Avenue to Boundary Ave Construction of curb, gutter, sidewalk and ADA curb ramps	WA-16758					28		0.150	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2028		0	TIB	48,000	0	48,000
P	CN	2028		0	TIB	368,200	0	368,200
Totals				0		416,200	0	416,200

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	48,000	0	0
CN	0	0	368,200	0	0
Totals	0	0	416,200	0	0

Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	7	William Avenue Sidewalk William Avenue Government Road to Priest Rapids Drive Construct curb gutter sidewalk and ADA curb ramps	WA-16761					28		0.220	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2028		0	TIB	82,600	0	82,600
P	CN	2028		0	TIB	633,400	0	633,400
Totals				0		716,000	0	716,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	82,600	0	0
CN	0	0	633,400	0	0
Totals	0	0	716,000	0	0

Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	8	Ellice Avenue Sidewalk Ellice Avenue Government Road to Priest Rapids Drive Construct curb, gutter, sidewalks and ADA curb ramps.	WA-16762					28			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2029		0	TIB	82,600	0	82,600
P	CN	2029		0	TIB	633,800	0	633,800
Totals				0		716,400	0	716,400

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	82,600	0
CN	0	0	0	633,800	0
Totals	0	0	0	716,400	0

Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
07	9	Portage Avenue North Sidewalk Portage Avenue Government Road to Saddle Mountain Drive Construction of curb, gutter, sidewalk and ADA curb ramps	WA-16764					28		0.180	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2029		0	TIB	63,100	0	63,100
P	CN	2029		0	TIB	484,300	0	484,300
Totals				0		547,400	0	547,400

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	63,100	0
CN	0	0	0	484,300	0
Totals	0	0	0	547,400	0

Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	R/W Required
07	10	Steven Street Reconstruction Steven Street Government Road to Second Street Construct Roadway, sidewalk, curb and gutter and utility stub outs.	WA-16765					01		0.260	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2027	CDBG	82,500		0	0	82,500
P	CN	2028	CDBG	632,900		0	0	632,900
Totals				715,400		0	0	715,400

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	82,500	0	0	0
CN	0	0	632,900	0	0
Totals	0	82,500	632,900	0	0

Six Year Transportation Improvement Program From 2026 to 2031

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	11	Second Street Reconstruction Second Street Steven Street to Brian Avenue Construct Roadway, sidewalk, curb and gutter and utility stub outs.	WA-16766					01		0.250		Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2027	CDBG	123,900		0	0	123,900
P	CN	2028	CDBG	949,900		0	0	949,900
Totals				1,073,800		0	0	1,073,800

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	123,900	0	0	0
CN	0	0	949,900	0	0
Totals	0	123,900	949,900	0	0

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for Mattawa	4,414,200	7,475,500	1,126,200	13,015,900